

# ADMINISTRATIVE DETAILS

FOR SHAREHOLDERS/PROXIES ATTENDING THE SIXTY-NINTH ANNUAL GENERAL MEETING ("69<sup>TH</sup> AGM")



**SAPURA RESOURCES BERHAD**  
[195701000235 (3136-D)]  
(Incorporated in Malaysia)

## DATE, TIME AND VENUE OF AGM

Date : Wednesday, 15 July 2026

Time : 10.00 a.m.

Venue : Exhibition Hall 8A, Level 4, Kuala Lumpur Convention Centre, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia

## REGISTRATION

- (a) The registration will commence at 8:00 a.m. and will close at a time as directed by the Chairman of the AGM. At the closure thereof, no person will be allowed to register for the AGM and to enter the meeting venue and no identification tag (as referred to under item (e) hereinafter) will be allocated.
- (b) Please read the signage to ascertain the registration counter to register yourself for the AGM and join the queue accordingly.
- (c) Please produce your original identity card ("IC")/passport to the Share Registrar for verification. Kindly make sure you collect your IC/passport thereafter.
- (d) No person will be allowed to register on behalf of another person even with the original IC/Passport of that person.
- (e) You will be given an identification tag upon verification and registration. Strictly, only person with the identification tag and above the age of 18 will be allowed to enter the meeting venue. There will be no replacement in the event that you lose or misplace the identification tag.
- (f) If you have any questions, please proceed to Help Desk Counter.

## SEATING ARRANGEMENTS FOR THE AGM

- (a) Shareholders and proxies are free to sit anywhere they please.
- (b) Shareholders and proxies will be allowed to enter the meeting venue upon registration.
- (c) All shareholders and proxies are encouraged to be seated at least ten (10) minutes before the commencement of the AGM.

## MOBILE DEVICES

Kindly switch off or turn to silent mode all mobile devices (i.e. phones/pagers/other sound emitting devices) during the AGM to ensure smooth proceedings.

## PERSONAL BELONGINGS

Kindly take care of your personal belongings. The organiser will not be held responsible for any loss of items.

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## **PARKING**

Parking is available at Kuala Lumpur Convention Centre (basement parking) based on first-come, first-served basis.

## **NO DISTRIBUTION OF DOOR GIFTS**

For the upcoming AGM, there will be no distribution of door gifts for Members/Proxies who participate in the AGM.

## **NO RECORDING OR PHOTOGRAPHY**

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

## **REFRESHMENTS**

Pre-packed food can be redeemed at the food counter located at Hall 8B from 8:00 a.m. to 11:00 a.m.

## **VOTING PROCEDURE**

Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions as set out in the Notice of AGM will be put to vote by poll.

The polling processes will be managed by the Company's Share Registrar, Boardroom Share Registrars Sdn. Bhd. as Poll Administrator, and Sky Corporate Services Sdn. Bhd. as independent scrutineers appointed to verify and validate the results of the poll at the AGM.

## **ENQUIRIES**

If you have any enquiries prior to the AGM, please contact the following persons during office hours from Monday to Friday (8:30 a.m. – 5:30 p.m.):-

### **Boardroom Share Registrars Sdn. Bhd.**

11<sup>th</sup> Floor, Menara Symphony  
No. 5 Jalan Prof. Khoo Kay Kim  
Seksyen 13, 46200 Petaling Jaya  
Selangor Darul Ehsan

Email: [BSR.Helpdesk@boardroomlimited.com](mailto:BSR.Helpdesk@boardroomlimited.com)

### **Sapura Resources Berhad**

Encik Safarizal Sanusi / Encik Huzaifah Hibatur Rahman  
Telephone No. : +603 8949 7000  
Fax No. : +603 8949 7046